

2020 Infection Prevention and Control Guidelines for TRON Symposium (TRONSHOW)

"TRON Symposium" will be held at Tokyo Midtown Hall (Roppongi, Tokyo) from Wednesday, December 9 to Friday, December 11, 2020 as planned.

TRON Symposium Steering Committee has created "Guidelines for Infection Prevention for 2020 TRON Symposium (TRONSHOW)" in accordance with the guidelines provided by Japan Exhibition Association in cooperation with Tokyo Midtown Hall, the venue of the symposium.

We prepare for the 2020 TRON Symposium (TRONSHOW) in accordance with these guidelines so that we can give the first priority to the health and safety of visitors, the exhibitors and all parties concerned by taking appropriate preventive measures.

These guidelines are subject to review or revision based on the future trends of COVID-19 outbreak and the guidelines of the Japanese government, the Tokyo Metropolitan Government and Tokyo Midtown Hall as necessary. Please check the latest information on the website, etc.

■ Measures to be taken at the venue

- A heads up about the infection prevention measures will be provided by using signage, announcement, etc.
- Body temperature check will be carried out at the venue entrance by using thermo cameras (※ No entry for those with temperature of 37.5 degrees Celsius or above or in poor physical condition).
- Hand sanitizers will be installed at the venue entrance, etc.
- Frequently disinfect equipment and shared facilities in high-contact areas at the venue such as doorknobs and reception counter by using disinfectant before, during and after the symposium.
- Admission may be restricted when the venue is deemed too crowded.
- The minimum aisle width within the exhibition venue shall be three meters.
- Physical separation of at least one meter between people will be ensured.
- The theater capacity shall be restricted to 50% of the nominal limit. Appropriate physical distance between chairs and speakers and participants shall be ensured.
- The venue will be ventilated regularly by the air circulation system which takes in fresh air.
- Operation staff will wear a face mask or face shield.
- Acrylic sheet, etc. will be placed between visitors and the staff at the reception counter, etc.

■ Requirements for the exhibitors

- A list of the names of the in-house and sub-contractor staff coming to the venue during the symposium needs to be created and submitted in advance. Exhibitors need to be informed and agree in advance that the name list may be submitted to public agency such as health care center as needed (Please see the Special Sponsor and Exhibitor Information for details.).

- All exhibitors including their company staff and outside contractors are strongly requested to download and activate the COCOA app.
- Exhibitors need to wear a face mask, face shield, etc.
- The maximum number of the exhibition booth attendances is three for a large booth and two for a small booth.
- Contact with visitors such as explanation and conversation shall be limited within 15 minutes.
- Booth design which interferes with ventilation is not accepted.
- No food and drinks are allowed.
- Admission of those with fever, sore throat, difficulty in breathing, under the observation by health care center, with overseas travel record during the restricted period designated by the government (and those who contacted such person(s)) and in poor physical condition (dysgeusia, dysosmia, strong fatigue, etc.) are restricted.

■ Requirements for visitors

- Pre-registration is required to attend 2020 TRON Symposium (TRONSHOW). Upon pre-registration, visitors need to register their emergency contact numbers and shall agree that the numbers may be submitted to public agency such as health care center as needed just in case.
- Visitors waiting in line at the reception need to maintain appropriate social distance (minimum one meter).
- All persons entering the venue are required to disinfect hands. Entry without a face mask is not allowed. (If you do not have one, please contact the staff).
- Installation of COCOA is highly requested.
- There is no pen available for lending. Please bring your own pen to avoid cross contamination.
- No food and drinks are allowed.
- Admission of those with fever, sore throat, difficulty in breathing, under the observation by health care center, with overseas travel record during the restricted period designated by the government (and those who contacted such person(s)) and in poor physical condition (dysgeusia, dysosmia, strong fatigue, etc.) are restricted.

These guidelines were created by TRON Symposium Steering Committee on September 28, 2020.

These guidelines were revised on October 5, 2020.